

London Borough of Harrow

KEY DECISION SCHEDULE (SEPTEMBER 2019 - NOVEMBER 2019)

MONTH: September

The following is a list of Key Decisions which the Authority proposes to take at the above Cabinet meeting. The list may change over the next few weeks. A further notice, by way of the Cabinet agenda, will be published no less than 5 clear days before the date of the Cabinet meeting, showing the final list of Key Decisions to be considered at that meeting.

A Key Decision is a decision by the Executive which is likely to:

- (i) result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- (ii) be significant in terms of its effects on communities living or working in an area of two or more wards or electoral divisions of the Borough.

A decision is significant for the purposes of (i) above if it involves expenditure or the making of savings of an amount in excess of £1m for capital expenditure or £500,000 for revenue expenditure or, where expenditure or savings are less than the amounts specified above, they constitute more than 50% of the budget attributable to the service in question.

Decisions which the Cabinet intends to make in private

The Cabinet hereby gives notice that it may meet in private after its public meeting to consider reports which contain confidential information. The private meeting of the Cabinet is open only to Members of the Cabinet, other Councillors and Council officers.

Reports relating to decisions which the Cabinet will take at its private meeting are indicated in the list of Key Decisions below with the reasons for the decision being made in private where appropriate. The Schedule also contains non-Key Decisions which involve Cabinet having to meet in private. Any person is able to make representations to the Cabinet if he/she believes the decision should instead be made in the public Cabinet meeting. If you want to make such representations please contact Democratic & Electoral Services. You will then be sent a response in reply to your representations. Both your representations and the Cabinet's/Leader's response will be published on the Council's website <http://www.harrow.gov.uk/www2/mgListPlans.aspx?RPId=249&RD=0&bcr=1> at least 5 clear days before the Cabinet meeting.

The Cabinet/Leader will be considering a report prepared by the relevant Directorate. The report together with any other documents (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by Cabinet/Leader from Democratic Services, on 020 8424 1055 or by contacting democratic.services@harrow.gov.uk or by writing to Democratic & Electoral Services, Harrow Council, Civic Centre PO Box 2, Station Road, Harrow, HA1 2UH or on the Council's website. Copies may be requested but a fee will be payable. Reports to be considered at the Cabinet's public meeting will be available on the Council's website 5 clear days before the meeting.

The KDS looks 3 meetings ahead and will be published 28 clear days before the Decision Date / Period of Decision.

Subject	Nature of Decision	Decision Maker	Decision date / Period of Decision	Cabinet Member / Lead officer	Open or Private Meeting	Additional Documents to be submitted and any Consultation to be undertaken
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HARROW COUNCIL CABINET 2019/20

CONTACT DETAILS OF PORTFOLIO HOLDERS

Portfolio	Councillor	Address	Telephone no.	Email
Leader, Strategy, Partnerships, Devolution & Customer Services	Graham Henson	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07721 509916 Group Office: (020) 8424 1897	Email: graham.henson@harrow.gov.uk
Deputy Leader, Regeneration, Planning & Employment	Keith Ferry	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07922 227147 Group Office: (020) 8424 1897	Email: keith.ferry@harrow.gov.uk
Adults & Public Health	Simon Brown	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Group Office: (020) 8424 1897	Email: simon.brown@harrow.gov.uk
Community Cohesion & Crime	Krishna Suresh	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07967 565477 Group Office: (020) 8424 1897	Email: krishna.suresh@harrow.gov.uk

Portfolio	Councillor	Address	Telephone no.	Email
Community Engagement & Accessibility	Sue Anderson	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07875 094900 Group Office: (020) 8424 1897	Email: sue.anderson@harrow.gov.uk
Environment	Varsha Parmar	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07764 681987 Group Office: (020) 8424 1897	Email: varsha.parmar@harrow.gov.uk
Finance & Resources	Adam Swersky	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07904 466987 Group Office: (020) 8424 1897	Email: adam.swersky@harrow.gov.uk
Housing	Phillip O'Dell	64 Marlborough Hill HARROW HA1 1TY	Tel: (020) 8861 0090 Group Office: (020) 8424 1897	Email: phillip.odell@harrow.gov.uk
Young People & Schools	Christine Robson	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Group Office: (020) 8424 1897	Email: christine.robson@harrow.gov.uk

SEPTEMBER 2019

<p>Revenue and Capital Monitoring 2019/20 - Quarter 1 as at 30 June 2019</p>	<p>1.To note the Revenue and Capital forecast position as at Quarter 1 2.To approve virements 3.To approve any amendment in the capital programme delegated to Cabinet 4.To approve the LLP Business Plan and the Sancroft Business Plan</p>	<p>Cabinet</p>	<p>12 September 2019</p>	<p>Cllr Adam Swersky Dawn Calvert, Director of Finance funmi.ogunnaike@harrow.gov.uk tel: 020 8424 7544</p>	<p>Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)</p>	<p>Report and any related appendices</p>
<p>Authority to Procure Buildings Insurance for Residential Leaseholders</p>	<p>Cabinet is requested to: 1.Grant approval to procure buildings insurance for residential leaseholders. 2.Delegate authority to the Corporate</p>	<p>Cabinet</p>	<p>12 September 2019</p>	<p>Cllr Adam Swersky Dawn Calvert, Director of Finance karen.vickery@harrow.gov.uk tel: 020 8424 1995</p>	<p>Open</p>	<p>Agenda report and any related appendices</p>

	Director of Resources, following consultation with the Portfolio Holder for Finance and Resources, to award the contract for buildings insurance for residential leaseholders.					
Update on Gayton Road Affordable Housing Units - Transfer from General Fund to Housing Revenue Account (HRA)	Cabinet is requested to approve the transfer of 72 affordable housing units from being assets held in the General Fund, into the Housing Revenue Account, to allow it to be added into the social housing stock.	Cabinet	12 September 2019	Cllrs Keith Ferry and Phillip O'Dell Linda Walker tasleem.kazmi@harrow.gov.uk tel: 020 8420 9201	Part exempt	Agenda report and any related appendices

<p>The Re-commissioning and Re-procurement of the ICT Support Services Contract</p>	<p>Cabinet is requested to agree the recommended new model for the ICT service and to authorise the Director of Customer Services and Business Transformation, following consultation with the Corporate Director of Resources and Portfolio Holder for Finance and Resources to</p> <p>1.Procure professional advice and support as necessary to support the procurement and transition to the new model;</p> <p>2.Develop a procurement strategy and undertake a procurement for provision of ICT</p>	<p>Cabinet</p>	<p>12 September 2019</p>	<p>Cllr Adam Swersky</p> <p>Carol Cutler, Director of Business Transformation and Customer Services ian.mcardle@harrow.gov.uk tel: 07831 296594</p>	<p>Part exempt</p>	<p>Agenda report and any related appendices</p> <p>Consultation has been held with key business representatives.</p>
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	<p>services; 3.Award contract(s) following the procurement process at a cost not to exceed the current financial budget. 4.Opt to bring End User Services in-house if that proves a more favourable option.</p> <p>Cabinet is also requested to approve the award of the print services contract for 5 years to the chosen provider.</p>					
Disposal of Vaughan Road Car Park	Authority to dispose of Vaughan Road Car Park.	Cabinet	12 September 2019	<p>Cllr Keith Ferry</p> <p>Paul Walker, Corporate Director, Community beinda.prichard@harrow.gov.uk tel: 020 8420 9330</p>	Open	<p>Agenda report, site plan and any related appendices</p> <p>Ward Councillors have been consulted.</p>

<p>Harrow Adult Substance Misuse Service</p>	<p>1. Authorise the re-procurement of an Adult Substance Misuse Service; 2. Delegate authority to award the contract for an Adult Substance Misuse Service to the Director of Public Health, following consultation with the Corporate Director of People Services, Chief Financial Officer and Portfolio Holders for Adults and Public Health and Finance and Major Contracts.</p>	<p>Cabinet</p>	<p>12 September 2019</p>	<p>Cllrs Simon Brown and Adam Swersky Carole Furlong, Director of Public Health bridget.o'dwyer@harrow.gov.uk tel: 020 8420 9532</p>	<p>Open</p>	<p>Agenda report and any related appendices Service Users, Primary Care, Mental Health Service, Housing Service, Adult Social Care, Children's Social Care, Learning Disability Care, Safeguarding Leads, Harrow Commissioning (Mental Health, Learning Disability, Carers), Harrow Clinical Commissioning Group Commissioning (Mental Health, Learning Disability, Carers), Sexual Health Service, Safer Harrow Board, Voluntary Sector, Harrow Carers, Street Pastors, LNWHT: A&E (Psychiatric</p>
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						Liaison Team), Maternity, Hepatology, Public Health England Drug and Alcohol Programme Manager (Regional).
OCTOBER						
Housing Revenue Account Business Plan Update 2019	Cabinet is requested to approve the Housing Revenue Account Business Plan update 2019 to set the framework within which the budget report can be submitted.	Cabinet	10 October 2019	Cllrs Phillip O'Dell and Adam Swersky Dawn Calvert, Director of Finance tesleem.kazmi@ha rrow.gov.uk tel: 020 8420 9201 milan.joshi@harro w.gov.uk tel: 020 8416 8662, Nick Powell, Divisional Director, Housing Services	Open	Agenda report and any related appendices Council tenants, leaseholders, private residents and staff.

<p>Harrow Local Plan and Revised Local Development Scheme</p>	<p>To note an update on the progress of the review of the Harrow Local Plan and to approve the updated timetable for this review.</p>	<p>Cabinet</p>	<p>10 October 2019</p>	<p>Councillor Keith Ferry Beverley Kuchar beverley.kuchar@harrow.gov.uk Tel: 020 8736 6167</p>	<p>Open</p>	<p>Agenda report and appendices</p>
<p>NOVEMBER</p>						
<p>Review of Housing and Homelessness Strategies</p>	<p>To approve the new Housing and Homelessness Strategies.</p>	<p>Cabinet</p>	<p>14 November 2019</p>	<p>Cllr Phillip O'Dell Nick Powell, Divisional Director, Housing Services meghan.zinkewich-peotti tel: 020 8424 1346</p>	<p>Open</p>	<p>Agenda report and any related appendices, Housing Strategy, Homelessness and Rough Sleeping Strategy, Housing Allocations Scheme, Tenancy Strategy and Policy, Housing Evidence Base and Equality Impact Assessment. Consultation has been carried out with a range of stakeholders</p>

						(residents, Registered Providers, Voluntary and Community Groups) and a cross-party Members working group.
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